

Saturday Market

Presents



Saturday November 17th, 10am to 4pm

Vendor Application

Vendor Information:

Business Name (opt):	
Contact Person:	
Email:	
Business Phone:	Cell Phone:
Business/Product Type <i>(also, please indicate if you carry direct sales products and for what company):</i>	

Booth Selection:

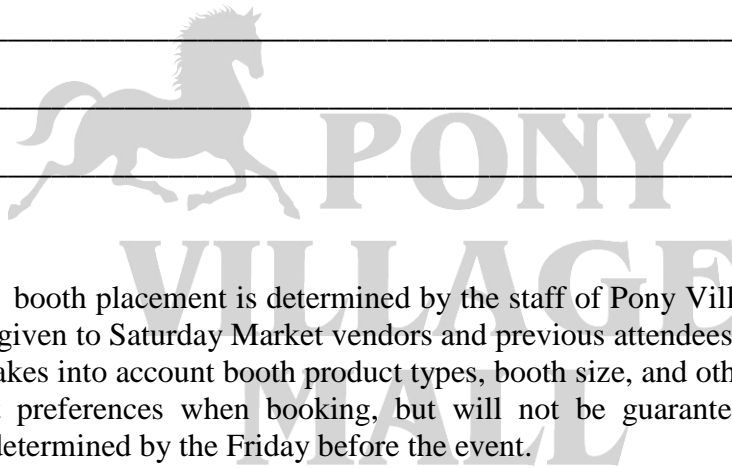
Single Booth – 5x10	\$25	
Standard Booth – 10x10	\$25	
Double Booth – 10x20	\$40	
Non-Profit (5x10 Only)	No Charge*	*Subject to availability & approval
Electricity- limited availability	\$5	
	Total Amount Due	\$

Pony Village Mall- 1611 Virginia Ave. Suite 201/Box 503, North Bend, OR 97459
 Kelsey@ponyvm.com or Kara@ponyvm.com- (541) 756-0433

Criteria & Booth Standards

Please know that your booth must be attended all hours the event is open. Booths are accepted or rejected based on the decision of Pony Village Mall staff.

Please give a detailed description of your craft or products, including one or more photos of your products/booth:



Booth Placement- booth placement is determined by the staff of Pony Village Mall. Placement preference may be given to Saturday Market vendors and previous attendees of the Holiday Craft Faire. Placement takes into account booth product types, booth size, and other factors. You may indicate placement preferences when booking, but will not be guaranteed any spot. Final placement will be determined by the Friday before the event.

Setup & Cleanup- all vendors are responsible for their own setup, cleanup and staying within their allotted space. This will be monitored by PVM.

Booth Items & Requirements/Restrictions- all vendors are responsible for their own tables, chairs, easels, and other booth furniture elements. Pony Village Mall will not provide these for you, please plan accordingly. A complete set of Rules and Restrictions will be provided to all approved applicants prior to the event.

Application & Payment Deadline- Application deadline is Tuesday November 14th by 5pm. Payment is due at the time the application is received.

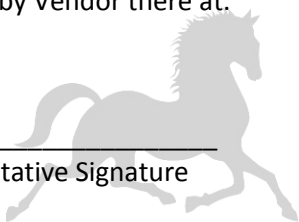
Insurance & Licenses- all vendors are required to carry liability insurance with Yoo Jin Lodging LLC DBA Pony Village Mall listed as an additional insured. Proof of insurance is to be submitted once your vendor application has been approved. It is each vendors responsibility to obtain proper permits and licensing necessary for their business type.

Pony Village Mall does not offer exclusive rights to any one vendor to sell or market their products. Certain direct sales businesses will be limited to 1 per specific type based upon the discretion of PVM on a first come first serve basis.

Hold Harmless Agreement- Vendor shall fully defend, indemnify, and hold harmless Yoo Jin Lodging LLC DBA Pony Village Mall from any and all claims, lawsuits, demands, causes of action, liability, loss, damage and/or injury, of any kind whatsoever (including without limitation all claims for monetary loss, property damage, equitable relief, personal injury and/or wrongful death), whether brought by an individual or other entity, or imposed by a court of law or by administrative action of any federal, state, or local governmental body or agency, arising out of, any acts, omissions, negligence, or willful misconduct on the part of Vendor and/or Yoo Jin Lodging LLC DBA Pony Village Mall, its officers, owners, personnel, employees, agents, contractors, invitees, or volunteers. This indemnification applies to and includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorneys fees, and related costs or expenses, and any reimbursements to Vendor for all legal fees, expenses, and costs incurred by it in any way connected with the use of the Pony Village Mall or any conduct undertaken by Vendor there at.

Authorized Representative Signature

Date



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This section for PVM purposes only

Vendor Approved _____ Insurance _____ Date Paid _____ Amount Paid _____

Notes: _____

